

Grant Number
FCR 00-08



ARKANSAS

DEPARTMENT OF ENVIRONMENTAL QUALITY

Teresa Marks, Director

APIN: 00-00000

Pmt #: RSWMD-FAU

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Solid Waste Management Division, Programs Branch
SOLID WASTE AND RECYCLING GRANTS
2008 APPLICATION FORM
(STATE FISCAL YEAR 2009)

- 1.0 Faulkner County Solid Waste Management District
Name of Applicant (This may be a city, county, municipality, etc.)
- 1.1 Angie Howard
Contact Person (This person must be available to answer questions regarding this grant.)
- 1.2 PO Box 1857 Conway Faulkner 72033
Address City County Zip
- 1.3 (501) 336-0750 (501) 450-6157 angela.howard@conwaycorp.net
Area Code Telephone Fax E-mail

2.0 Grant Category: Check One (Please select only one category per application.)

<input checked="" type="checkbox"/> Administrative	<input type="checkbox"/> Material Recovery Facility
<input type="checkbox"/> Composting Equipment Specify type	<input type="checkbox"/> Recycling Equipment Specify type
<input type="checkbox"/> Education	<input type="checkbox"/> Solid Waste Planning
<input type="checkbox"/> Transfer Station with Recycling	

2.1 Project Total Cost Grant Amount Requested
\$ 41,360.00 \$ 11,362.00

- 3.0 **Project Description** – All grant applications, including administrative, must include a detailed project description. At a minimum, answer the following:
- 3.1 The project's goals and how the project will be conducted (such as, how will materials be collected and marketed, and how public awareness of the project will be increased).
 - 3.2 What items are/will be recycled.
 - 3.3 Project location and population served by the proposed project (whom do you expect to participate in the program?).
 - 3.4 The days and hours of operation. (If funding equipment, how many days/hours will it be used for the project?)

FCSWMD

Administration Allocation

\$11,362.00

3.0

3.1 Projects goals and how the project will be conducted (i.e. how will materials be collected and marketed, and how public awareness of the project will be increased).

Receiving the funds to aid in the administrative costs of operating the Faulkner County Solid Waste Management District will enable our district to further increase the volume and quality of recyclables which enter our material recovery facility in Conway and various collection bins throughout Faulkner County. Necessary supplies, materials, and operating costs will be afforded with the funds including printed materials to distribute to area waste haulers, postage fees of distribution, fuel to transport recyclables from trailers located a drop-off points throughout the county, web hosting for the district website (www.fcsolidwaste.com), coverage of nominal office expenses , and help with district employee salaries.

3.2 What items are/will be recycled.

Tires, Newspaper, Mixed Office Paper, Sorted Office Paper, Overruns, Magazines, Phone Books, Cardboard, PET #1 Plastic, HDPE #2 Plastic, Discount and Grocery Store Plastic Sacks, Aluminum, Steel, Electronics, Florescent Light Bulbs, Clothing, and Yard Waste.

3.3 Project location and the population served by the proposed project (whom do you expect to participate in the program?)

The Faulkner County Regional Solid Waste District office is located in Conway, the county seat of Faulkner County. The Faulkner County Regional Solid Waste Management District serves all residents of Faulkner County. The population of Faulkner County totals 95,936 according to the latest census.

3.4 The days and hours of operation, how many days/hours will it be used for the project?)

Normal operating hours for the Faulkner County Solid Waste Management District are 7:30 a.m. – 4:00 p.m., Monday through Saturday; though some projects/programs of the Faulkner County Solid Waste Management District extend beyond normal business hours.

APPENDIX A – PROJECT BUDGET

COSTS SHOULD BE BUDGETED FOR FIRST YEAR ONLY.
REVENUE SHOULD BE PROJECTED FOR THREE YEARS.

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PROJECT BUDGET SUMMARY – Fill in all applicable spaces. Total ADEQ Grant Funds Requested and Total Project Costs must match the figures shown on page one (1) of the application. Be sure to total grant funds requested, matching resources, and total costs. Providing matching resources is not mandatory to be considered for a grant but is a measure of cost effectiveness of your application.

(A) Project Budget and Summary	ADEQ Grant Funds Requested	Matching Resources*	Total Costs
1. Personnel Services		30,000.00	0 30,000.00
2. Professional Services			0
3. Capital Outlay			0
4. Services and Supplies			0
5. Total ADEQ Grant Funds Requested (Transfer to Page 1)	0 11,360.00		
6. Total Matching Resources Committed to the Project		0 30,000.00	
TOTAL PROJECT COST (Transfer to Page 1)			0 41,360.00

REVENUE TO CONTINUE PROGRAM – List all revenue sources, present or future, to maintain the project beyond the grant. This section must be completed.

(B) Revenue to Continue Program	Year 1	Year 2	Year 3
Grant Funds (specify type of grant)			
	\$ 11,362.00	\$ 12,496.00	\$ 12,496.00
Landfill Tipping Fees	\$ 64,379.86	\$ 64,379.86	\$ 64,379.86
Local Sales Tax			
Mandatory User Fees			
Sale of Recycled Material			
Solid Waste Assessment			
Other (specify) <i>waste hauler licenses</i>	\$ 5,450.00	\$ 5,450.00 (+)	\$ 5,450.00 (+)
TOTAL REVENUE	0 \$ 81,191.86	0 \$ 82,325.86 (+)	0 \$ 82,325.86 (+)

APPENDIX A – PROJECT BUDGET DEFINITIONS

1. **PERSONNEL SERVICES** – Even if the applicant is not seeking Recycling Grant funds to pay salaries, this expense should be considered as part of the project cost. This expense may be considered a matching resource. List principal project personnel salaries directly on this form. Be sure to total grant funds requested, matching resources, and total costs in the space provided. This section must be completed.
2. **PROFESSIONAL SERVICES** - List consultants, contractors, etc. Services may include those of a web page designer or consultant. Be sure to total grant funds requested, matching resources, and total costs in the space provided.
3. **CAPITAL OUTLAY** - List all items to be purchased with a value greater than \$300. Include equipment, structures, and items relating to them. Be sure to total grant funds requested, matching resources, and total cost in the space provided.
4. **SERVICES AND SUPPLIES** – Include items not itemized in “Personnel Services,” “Professional Services,” and “Capital Outlay.” Examples are duplicating, materials/supplies, postage, publication charges, travel, etc. Be sure to total grant funds requested, matching resources, and total costs in space provided. This section must be completed.

***Matching Resources** include cash or in-kind contributions. **In-kind contributions** include any documented contribution, such as real estate, goods or services, and labor, and should be valued using a defensible, auditable method. For example, rates for volunteers should be consistent with those paid for similar work in other state or local government activities; donated supplies should be assigned a reasonable value not to exceed lowest fair market value.

APPENDIX B - MINIMUM CONDITIONS OF RECYCLING GRANTS

The following items are **not** eligible for funding from recycling grants:

Taxes
Reimbursement of funds
Retroactive purchases
Legal fees
Licenses or permits
Land acquisition
Vehicle registration
Utilities including telephone
Office equipment

All grants are subject to the requirements of A.C.A §8-6-601 et. seq. and Arkansas Pollution Control and Ecology Commission Regulation 11, Chapter Five: Solid Waste Management and Recycling Grants Program. Highlights include:

Grant Recipients agree to:

- Conform to all state laws on the purchase, use or sale of equipment and facilities secured with grant funds.
- Have design plans for construction of permanent facilities with an estimated cost of \$50,000 or greater approved by a professional engineer unless otherwise approved by ADEQ.
- Seek competitive bids or requests for proposals (RFP) for purchase of equipment or services with an estimated cost of \$15,000 or greater. This should be done through an advertisement in an area newspaper of general circulation.
- Start grant project before application deadline for the next grant round. Delays must be approved in writing by both the RSWMD and ADEQ.
- Develop the recycling program presented in the application and expend all grant funds within three years. Extensions must be approved in writing by both the RSWMD and ADEQ.
- Actively seek to market or reuse materials collected in three years.
- Use any interest earned on grant funds exclusively for this or other recycling programs.
- Maintain an orderly accounting system to document that grant expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks, and other appropriate paperwork.
- Report to the RSWMD for five or more years as directed by ADEQ & the board.

RSWMD Boards agree to:

- Establish or designate at least one adequate recyclable materials collection center in each county.
- Ensure that all applicable federal, state and local permits and licenses have been obtained; the project has begun; and adequate revenue sources for continuation of the program are in place before disbursing grants funds.
- Ensure that recipients conform to all state laws that are applicable to the purchase, use or sale of equipment and facilities secured with state funding.
- Ensure that facilities or equipment purchased with grant funds be used exclusively for the general purposes specified in the grant application. **Note: facilities and equipment purchased with grant funds may not be sold, traded or transferred without the Department's written consent.**
- Require grant recipients to maintain an orderly accounting system to document that expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks and other appropriate paperwork.
- Review any change order forms submitted. If approved, submit to ADEQ.
- Review requests for delay of start of grant projects. If approved, submit to ADEQ.
- Compile and submit annual progress reports to ADEQ by **September 1** of each year for a period of five years following the disbursement of funds, or until the expenditure of grant funds is complete.
- Notify ADEQ in the event a recipient has not met conditions of the approved grant application.

All grants are subject to audit. Department personnel have the right of access to all records pertaining to a grant-funded project or activity.

I hereby certify that I have read and agree to the conditions of grants as stated above and contained in the listed legislation and regulation.


Signature of Applicant's Authorized Representative

Public Education Coordinator
Title

(501) 336-0758
Telephone Number

Date


Signature of RSWMD Board Chairman

Preston Scroggin
Print name

7-15-08
Date

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4.0 Administrative Requirements

4.1 Does the applicant hold current environmental permits required for this project?

Yes No No, but have applied Not Applicable

4.2 If existing equipment serves the project area, provide justification why this project is not a duplication of services.

4.3 Does the applicant have sufficient resources to effectively operate the project for the purpose(s) specified in the application? *(Grant recipients must show that adequate revenues are being collected to support the long-term operation and maintenance of a grant-funded project. Items such as equipment maintenance and supplies, utilities, labor and transportation costs should be considered.)*

Yes No

4.4 Projected beginning date July 1, 2008 *(the District is currently operating Monies will fund Administrative costs from point of arrival of grant funding)*
(Date must be entered)

4.5 Projected completion date Ongoing - July 1, 2009
(Date must be entered)

4.6 Attach completed Budget, Appendix A

4.7 Attach signed Minimum Conditions of Grants, Appendix B

4.8 Attach proof of publication and public comments received regarding the grant request. *(A description of the grant proposal must be inserted in a newspaper of general circulation in the area affected by the project a minimum of 30 days prior to the submission of the grant application. This must include a solicitation of written comments from the public. For a sample public notice, see Appendix C)*

Ensure that Section 5.0 Signature and Certification is completed and accompanies each grant application.

NOTICE

The Faulkner County Solid Waste Management District will submit grant applications to the Arkansas Department of Environmental Quality for grants from the State Recycling Fund for \$96,386.00. The applications propose to utilize funds in the following ways: Faulkner County - Education \$1,065.00; City of Conway - Recycling Equipment (2 compactors and 3 recycling trailers) \$52,000; Keep Faulkner County Beautiful - Education/County Cleanup Program \$10,000.00; Wooster Elementary - Recycling Equipment (recycling trailer, recycling bins) \$14,825.00; City of Damascus - Recycling Equipment (recycling trailer) \$6,000.00; Faulkner County - SWD Administrative Monies \$12,496.00.

The Pre-Application may be viewed at the District's office at the address below. Written comments may be sent to Angie Howard, Faulkner County Solid Waste Management District, PO Box 1857, Conway, AR 72033. Written comments will be accepted from June 20 through July 10. Questions regarding the above may be directed to Angie Howard at (501)472-2342 -6-20dltc

PROOF OF PUBLICATION

STATE OF ARKANSAS }
County of Faulkner } ss

I, Scot Morrissey, do hereby certify that I am the publisher of the **Log Cabin Democrat**, a daily newspaper published in the City of Conway, Arkansas, and having a bonafide circulation in Faulkner County, Arkansas, that said newspaper has been published at regular intervals continuously during a period of at least twelve (12) months

prior to the date of publication of the annexed

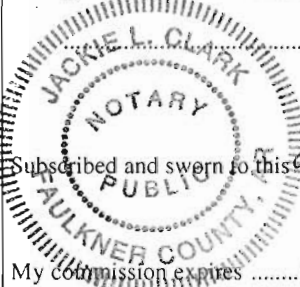
Notice

and is in all respects eligible and qualified to publish legal notices under the provisions of Act 152 of the 1937 Acts of the General Assembly of the State of Arkansas as amended by Act 263 of the 1937 Acts of the General Assembly of the State of Arkansas.

I further certify that said legal advertisement, a copy of which is hereby attached, was published in said newspaper for *one* insertions on the following days, to wit:

June 20, 20 *08* , 20
..... , 20 , 20
..... , 20 , 20

Subscribed and sworn to this *23rd* day of *June*, 20 *08*
Jackie L. Clark
Notary Public
My commission expires *April 1, 2010*



Fees for Printing, \$

Cost of Proof, \$

Total, \$ *41.40*

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5.0 Signature and certification

The authorized representative of the organization applying for the grant and the Regional Solid Waste Management Board Chairman both must sign the application. The authorized representative must have the authority to obligate the applicant's resources.

I certify that to the best of my knowledge, the information provided in this application and its attachments is correct and true. I understand and agree that if grant money is subsequently awarded as a result of this application, I will comply with all applicable statutory provisions and with applicable terms, conditions, and procedures of the ADEQ grant program. I certify that all proposed activities will be carried out and that all grant money received will be utilized solely for the purposes for which it is intended unless written authorization is provided by the Regional Solid Waste Management District and the Arkansas Department of Environmental Quality.



Signature of Applicant's Authorized Representative

Public Education Coordinator (501) 336-0758

Title

Telephone Number

Date



Signature of RSWMD Board Chairman

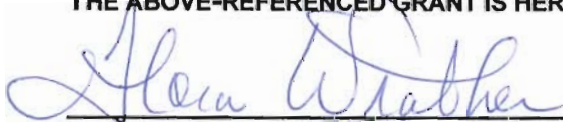


Print name

5-15-08

Date

THE ABOVE-REFERENCED GRANT IS HEREBY APPROVED.



Flora Wrather (ADEQ Programs Branch)

8-18-08

Date



Michael Robinson (ADEQ Solid Waste Management Division Chief)

8-18-2008

Date